

SEG(SHMS、HIM、IHTTI) Foundation Schedule for Feb, Sep 2012 intake

英语基础班	2012 年 2 月份入学	2012 年 9 月份入学
	2012 年 2 月 6 日 (一)	2012 年 9 月 3 日 (一)
1 个月(4 星期)课程	2012 年 1 月 2 日	2012 年 8 月 6 日
2 个月(8 星期)课程	2011 年 11 月 14 日	2012 年 7 月 9 日
3 个月(12 星期)课程	2011 年 10 月 17 日	2012 年 6 月 11 日
4 个月(16 星期)课程	2011 年 9 月 19 日	2012 年 5 月 14 日

Autumn/Winter Session 2011/2012		Summer Session 2012	
Start date: 6 Feb 2012		Start date: 3 Sep 2012	
Foundation 1	19th September	Foundation 1	14th May
Foundation 2	17th October	Foundation 2	11th June
Foundation 3	14th November	Foundation 3	9th July
Foundation 4	2nd January	Foundation 4	6th August

Frequently asked questions about Foundation

What is Foundation?

Foundation is an SEG sponsored programme for students who wish to perfect their English while also getting an introduction to Hospitality and life in Switzerland.

Who is it for?

Only for students enrolled in an SEG school.

What does Foundation consist of?

30 hours/week of mostly EFL (English as a Second Language) subjects, but also some introductory business and hospitality subjects (see Study Plan).

How long is Foundation?

Students can choose to study 16 weeks, 12 weeks, 8 weeks or 4 weeks.

How much?

See SEG brochure. Fees include everything: classes, books, room & board + 1 excursion/month.

What to bring?

Foundation student NEED to bring personal business attire of dark color as the school does NOT provide uniforms to Foundation students.

Can students repeat Foundation?

Yes and No. The Swiss government has introduced new rules that allow a maximum time of 16 weeks in Foundation. So, anyone who attends 16 weeks and fails CANNOT repeat Foundation. However, if a student attends for 8 weeks and fails, he/she can do another 8 weeks of Foundation.

What is needed to pass Foundation?

Students are regularly tested on the content of what is covered in class. At the end of the programme, students with a Final Average grade of 70% or better will receive a Foundation certificate and will NOT have to do any other English tests before starting their main programme. Students whose final average is below 70% will NOT receive a certificate but will have a second chance in the form of a Placement Test. If they fail again, the Academic Director will interview the student and make a decision.

FOUNDATION STUDY PLAN (BA STUDENTS / PGD STUDENTS WITH 4 WKS FOUNDATION) - 30HRS/WEEK

	Foundation 1	Foundation 2	Foundation 3	Foundation 4
08:20	Grammar 100 (Pre-Inter)	Grammar 200 (Intermediate)	Grammar 300 (Intermediate)	Grammar 400 (Upper-Intermediate)
09:10				Study Skills 400 (Reading, Listening & Note-taking)
09:10				
10:00				
	<i>Break</i>	<i>Break</i>	<i>Break</i>	<i>Break</i>
10:20	Study Skills 100 (Reading, Listening & Note-taking)	Study Skills 200 (Reading, Listening & Note-taking)	Study Skills 300 (Reading, Listening & Note-taking)	Project Writing 400 (Group Projects & Dynamics of group)
11:10				
11:10	Paragraph Writing 100	Essay Writing 200	Project Writing 300 (Individual Projects)	
12:00				
12:00	<i>Lunch</i>	<i>Lunch</i>	<i>Lunch</i>	<i>Lunch</i>
13:30	Introduction to Hospitality Operations Housekeeping	Introduction to Hospitality Operations Wine and Bar	Introduction to Hospitality Operations Kitchen and Service	Introduction to Financial Accounting
14:20				
	<i>Break</i>	<i>Break</i>	<i>Break</i>	<i>Break</i>
14:30	Presentations (Structure & Strategies)	Communication Skills 200 (Functions & Conversation)	Communication Skills 300 (Pronunciation)	Communication Skills 400 (Speeches)
15:20				
	<i>End of classes</i>	<i>End of classes</i>	<i>End of classes</i>	<i>End of classes</i>

FOUNDATION STUDY PLAN (PGD STUDENTS WITH 8 – 16 WKS FOUNDATION) - LEVEL 2 - 30HRS/WEEK

Note: Level II is for higher level students who come for a minimum of 8 weeks. The reason is that Project Writing 600 builds upon material taught in Project Writing 500. PGD and higher level students who come for only 4 weeks will be integrated in Level I.

	Foundation 1	Foundation 2	Foundation 3	Foundation 4
08:20	Grammar 200 (Pre-Intermediate)	Grammar 300 (Intermediate)	Grammar 400 (Upper-Intermediate)	Grammar 500 à la Carte (Students select a Grammar topic of their choice and with the assistance of the tutor prepare a Grammar lesson to teach)
09:10			Study Skills 500 (Reading, Listening & Note-taking strategies)	
09:10				
10:00				
	<i>Break</i>	<i>Break</i>	<i>Break</i>	<i>Break</i>
10:20	Study Skills 300 (Reading, Listening & Note-taking strategies)	Study Skills 400 (Reading, Listening & Note-taking strategies)	Introduction to Project Writing 500 (How to research & produce abstracts, acknowledgment pages, literature reviews, bibliographies, etc...)	Study Skills 600 (Reading, Listening & Note-taking strategies)
11:10	Essay Writing 300 (From Paragraph to Essay)	Essay Writing 400 (From Paragraph to Essay)		Project Writing 600 (Production of a report supervised by tutorial)
11:10				
12:00				
12:00	<i>Lunch</i>	<i>Lunch</i>	<i>Lunch</i>	<i>Lunch</i>
13:30	Introduction to Hospitality Operations Housekeeping	Introduction to Hospitality Operations Wine and Bar	Introduction to Hospitality Operations Kitchen and Service	Introduction to Financial Accounting
14:20				
	<i>Break</i>	<i>Break</i>	<i>Break</i>	<i>Break</i>
14:30	Presentations (Structure & Strategies)	Communication Skills 300 (Conversation & Pronunciation)	Communication Skills 400 (Speeches)	Communication Skills 500 (Debate)
15:20				
	<i>End of classes</i>	<i>End of classes</i>	<i>End of classes</i>	<i>End of classes</i>